

## Missoula State Horse Show Committee Meeting 05/15/07

Present were Codi Allen, Richard Tamcke, Mike Cavey(MSU), Missy & Colter Miller, Dave Fish, Leslie Fish, April Fulbright(Stevensville) , Jonell Erhart(Stevensville), Casey & Denielle Richardson, Ron Hallock(Ravalli) , Bill Tucker, Campbell Barrett, Laura & Hailey Hagan.

Minutes were read and approved, after two changes were made. Campbell will be an announcer only if it's an emergency. Missy will bring yearling, not just steers.

### FACILITIES

- ✿ We have an indoor & outdoor arena; the Sapphire has trail equipment, and good parking.
- ✿ Dave informed us that we will need 260 panels for 100 stalls; if we run short on panels from Quality we may be able to get them from Axmen or Fair Grounds. We will figure a price after we get more information.
- ✿ Mike told us that the he has seen anywhere from 85-225 horse at the state show.
- ✿ Porta-potties- There are seven on the property; they will be pumped once during the event.
- ✿ Changing rooms for the contestants to change wardrobes in. Missy will ask at Bretz if they would be willing to donate a trailer.
- ✿ We will need to bring up more trash cans.
- ✿ We have some bleachers, but will need to get more.
- ✿ We would like to put picnic tables on the backside.
- ✿ We will use stop watches to time Western Games.
- ✿ We will run reining by NHRA rules, and we can use an in state judge.
- ✿ Campbell has 2 radios that are the states; Bill can get more.
- ✿ We will need to have marker board for gates.

### JUDGES/DEMO'S

- ✿ Judges must come from out of state.
- ✿ Need 3 judges; one for each arena and one for trail.
- ✿ Expenses: Airfare: \$400-600, hotels, the judges fee depends on the judge.
- ✿ We will need someone to pick them up from the airport.
- ✿ We need to make sure judges give encouraging comments.
- ✿ Theresa Manzella has agreed to put on a reining demonstration.
- ✿ Grand Entry: Denielle will contact the Charlie Russell Riders.

### COMMITTEE'S

- ✿ We need 4-5 people on the judges committee.
- ✿ Pattern committee, Missy said she would, Denielle said Leonie and Kim probably would.
- ✿ There is a State Horse show committee at MSU of about 16; 9 or 10 will attend the show.
- ✿ Grievance committee will need to consist of 2 people from the state, and 2 people from our committee. We will need to be in communication with Sandy from MSU.

- ✿ Promotions committee.
- ✿ Cowboy Church committee ~ Laura & Denielle have a few ideas.

#### SECRETARY/TREASURY

- ✿ The secretaries will need to know how to run the program that we choose to use. It will probably be whichever one our county uses.
- ✿ We will need 4-5 secretaries.
- ✿ We need to set up a State Horse Show account through the council with at least 2 signatures on it.
  - There is \$2,000 in a state account that we can use.
- ✿ Letters to sponsors and county's.

#### PROGRAMS/T-SHIRTS/LOGOS

- ✿ Missy's sister will set of the layout of the program for free; all we would need to do is get them printed.
- ✿ Campbell has put together letter to be sent out for the logo/theme contest.
- ✿

#### ANNOUNCER

- ✿ Cody Sorenson and Mark Marr.

#### EMERGENCY CREWS

- ✿ Bill is an EMT, and Mike informed us that there are usually parents who are EMT's, doctors, etc.
- ✿ Dave is still working on getting a fire truck; Maxwell's may be willing to donate one.
- ✿ We will have a vet on call.

#### CONCESSIONS/BAR-BQ

- ✿ Ravalli may be interested in doing concessions.
- ✿ We could have more than one set of concessions running at a time.
- ✿ Sapphire gets 10% of the profit.
- ✿ Dave has someone lined up to do the BBQ.
  - We would expect about 100-200 people.
  - The tickets would be included in the registration.
  - Sponsors will receive tickets.
  - Kids activities.
    - Sigi is working on a kiddie rodeo.
  - Music
- ✿ We need to get a menu as to what we would like to serve so we can get a bid.
- ✿ Ice cream social with a miniature demonstration.

## HOTELS

- ✿ All the hotels in Hamilton are 8.3 miles away.
- ✿ Denielle will get a block of rooms.
- ✿ There are a few campgrounds nearby.

## AWARDS

- ✿ Dave has buckles lined up through Quality; He and Denielle will meet on the 16<sup>th</sup> to decide on a design. We can have the buckles engraved after the show so that the kids name can be put on the buckle.
- ✿ Denielle has some information on the prices & sizes of the ribbons.

## PHOTOGRAPHY

- ✿ Casey will do the winners photos.
- ✿ The kids must fill out a thank you card before they receive their buckles and get their picture taken.
- ✿ We will have 5x7 pictures for the winners.
- ✿ We need to have a winner's backdrop made up.

## SPONSORS

- ✿ Booths- there is a lot of space available for booths to be set up.
- ✿ Need sponsors for approximately 50 classes.
- ✿ Invite the Sapphires regular sponsors.
- ✿ Prices: \$500~ for a class, and a 4'x8' banner that you supply hung in the arena. \$250~ for a class and no banner in the arena. \$125~ half a class.

## SILENT AUCTION

- ✿ The state sends out a letter about the silent auction.
- ✿ May be able to get some things from Quality.

## INSURANCE

- ✿ American Income Life insurance covers events.
- ✿ We will need to call them before the event and they will bill us later.
- ✿ They have never refused a claim.
- ✿ 4-Her's & parents/legal guardian can sign a release to not wear a helmet.

Adjournment: 9:35, Motion made by: Denielle, seconded by Casey

Next meeting May 29<sup>th</sup>, 2007