

# Declaration of Intent

to run for a position on the  
**Missoula County 4-H Council Board of Directors**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4-H Club affiliation: \_\_\_\_\_  Not affiliated with a Club  
*Name of 4-H Club*

**Signature:** \_\_\_\_\_

*I have read and understand, and if elected, I agree to abide by the County 4-H Council Pledge (reverse side).*

**Briefly summarize your qualifications to serve as a member of the 4-H Council Board.  
(200 words or less – may attach a separate sheet if necessary)**

**Briefly explain why you want to be a Member of the 4-H Council Board of Directors.  
(100 words or less – may attach a separate sheet if necessary)**

### **Election procedures:**

The name, 4-H Club affiliation, summary of qualifications and reason for running, of all candidates, will be placed on a ballot and mailed to all Adult 4-H Volunteers who were enrolled in Missoula County 4-H on May 1<sup>st</sup> of the current 4-H year. Those candidates who receive the highest number of votes will fill the vacant positions.

For a complete copy of the 4-H Council Bylaws, visit [http://missoulaeduplace.org/4H\\_council\\_bylaws.shtml](http://missoulaeduplace.org/4H_council_bylaws.shtml)

### **Article IV: Board of Directors**

The Board of Directors will be made up of eleven (11) adult members elected by the members of the Council, by ballot, no later than the first Wednesday of **October**, and three (3) youth members. One youth member will be selected by the 4-H Ambassadors as their representative and two youth members will be appointed by the 4-H Agent and approved by the Board of Directors in September. In the event that there is no competition for Board of Director positions (i.e. three or fewer candidates for three positions), a ballot vote of the entire Council will not be held. Instead, each candidate will be voted on individually at the September meeting of the 4-H Council Board of Directors. All directors will begin their terms in October. The term of office will be three (3) years for each adult member, and one (1) year for the youth members. The term of office of the Board members will be staggered so that at least three members will be elected each year. Any adult member of the 4-H Council as defined in Article III, may nominate themselves. There will be notification of the call for nominations in the newsletter and posted in the Extension office. No later than **September 1<sup>st</sup>**, nominees are required to declare their intent to run by providing a brief written summary of their qualifications and explaining why they want to be on the Board of Directors. All members of the 4-H Board of Directors are authorized to vote, except as noted in Article IV, paragraph 3.

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## **County 4-H Council Pledge**

### **MY ROLE:**

I acknowledge that my primary roles as a county 4-H council member are

1. to contribute to defining the organization's mission and the fulfillment of that mission.
2. to carry out the functions of the office of the 4-H council member and/or officer as stated in the job description, bylaws or guidelines.

### **I PLEDGE:**

- To establish as a high priority my attendance at all meetings of the council and committees on which I serve.
- To be prepared to discuss the issues and business addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at hand.
- To work with and respect the opinions of my peers who serve on the council and to leave personal prejudices out of all council deliberations.
- To always act for the good of the 4-H program.
- To represent this organizations in a positive and supportive manner at all times and in all places.
- To observe the parliamentary procedures and display courteous conduct at all council and committee meetings.
- To refrain from intruding on administrative issues that are the responsibility of Extension, except to monitor the results and prohibit methods that conflict with council policy.
- To avoid conflicts of interest between my position as a council member and my personal life. If such a conflict does arise, I will declare that conflict before the council and refrain from voting on such matters in which I have a conflict.
- To support in a positive manner all actions taken by the 4-H council even when I am in a minority position on such actions.
- To agree to serve on at least one committee or task force, attend all meetings and participate in the accomplishments of it objectives. If I am president of the 4-H council, a committee or a task force, I will...
  - call meetings as necessary until goals are accomplished;
  - ensure that the agenda and support materials are mailed to all members in advance of meetings;
  - conduct the meetings in an orderly, fair, open, and efficient manner;
  - make committee progress reports/minutes to the 4-H council at its scheduled meetings.

If for some reason, I find myself unable to carry out the above duties as best I can, I agree to resign my position as a council member/officer.